

PH001 : HCP Review

Development Officer (CDS) : Chris Hewitt

Task	Start	End	%	Dur	4 2013				Q1 2014			Q2 2014			Q3 2014		
					N	D	J	F	M	A	M	J	J	A	S		
1 NEW STAFFING STRUCTURE - DESIGN & IMPLEMENTATION - Chris Nield	18 Oct 2013	03 Oct 2014	1	251													
2 CCG Communications	18 Oct 2013	17 Dec 2013	44	43													
3 Covering email & Review to Tim Furness & Ted Turner	18 Oct 2013	18 Oct 2013	100	0													
4 Plan for communicating with GPs	04 Nov 2013	08 Nov 2013	50	5													
5 Discuss wider locality & resilience work with CCG mtg with Tim F & CS	11 Nov 2013	11 Nov 2013	100	0													
6 Meeting with Ted Turner, Tim Furness & GPs by this date	17 Dec 2013	17 Dec 2013	0	1													
7 Finance Information	24 Oct 2013	22 Nov 2013	0	22													
8 Pension costs confirmed by HR - awaiting response from HR	24 Oct 2013	15 Nov 2013	0	17													
9 Redundancy costs confirmed by HR	22 Nov 2013	22 Nov 2013	0	0													
10 Establishment info from Finance revised & confirmed	22 Nov 2013	22 Nov 2013	0	0													
11 New Structure & MER	30 Oct 2013	01 Jul 2014	2	175													
12 CCG Core Offer clarification and input	30 Oct 2013	15 Nov 2013	0	13													
13 1st draft of new HCP structure doc. - meetings with CS & NA	25 Nov 2013	29 Nov 2013	50	5													
14 Draft MER & questions for HR from staff	13 Nov 2013	29 Nov 2013	0	13													
15 Guidance from HR on dev/impl. - how much info needed each stage	02 Dec 2013	02 Dec 2013	0	1													
16 Full structure complete for Members Nov	22 Nov 2013	29 Nov 2013	0	6													
17 MER document	03 Dec 2013	18 Feb 2014	0	56													

Task Milestone Baseline
 Progress Summary Key Milestone/product

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				N	D	J	F	M	A	M	J	J	A	M	J	A	S		
18	Portfolio Trade Union Meeting to share MER	18 Feb 2014	18 Feb 2014	0	1														
19	CN & HR to meet with TU reps - review MER and agree regular consult. sched.	20 Feb 2014	20 Feb 2014	0	1														
20	Formal consult. period begins - presentation of MER proposal to staff - CN	20 Feb 2014	20 Feb 2014	0	1														
21	VERVS scheme launched & vuln. notices issues	20 Feb 2014	20 Feb 2014	0	1														
22	Local Allocation Panel review new job descs and propose SCC grades	06 Mar 2014	06 Mar 2014	0	1														
23	Closing date for quote requests	06 Mar 2014	06 Mar 2014	0	1														
24	Closing date for VEVRS applications	20 Mar 2014	20 Mar 2014	0	1														
25	Management consider VEVRS applications	24 Mar 2014	09 Apr 2014	0	13														
26	VERVS applications presented to Chief Officer Panel	09 Apr 2014	09 Apr 2014	0	1														
27	Outcome of Chief Officer Panel communicated to relevant staff - termination letters issued	14 Apr 2014	14 Apr 2014	0	1														
28	Corporate Grading Panel review new job descs and proposed grades	17 Apr 2014	17 Apr 2014	0	1														
29	Outcome of Grading Panel communicated to staff	21 Apr 2014	25 Apr 2014	0	5														
30	Job match apps in line with pooling proposals submitted to CN	02 May 2014	02 May 2014	0	1														
31	Outcome of job match apps confirmed by mngmnt	05 May 2014	05 May 2014	0	1														
32	Recruitment process commences	05 May 2014	09 May 2014	0	5														
33	MER sign off with TUs and consult. period ends	12 May 2014	12 May 2014	0	1														

Task **Milestone** **Summary**

Progress **Baseline** **Key Milestone/product**

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				N	D	J	F	M	A	M	J	J	A	S		
34	12 May 2014	12 May 2014	0 1													
35	04 Jun 2014	04 Jun 2014	0 1													
36	12 Jun 2014	12 Jun 2014	0 1													
37	30 Jun 2014	30 Jun 2014	0 1													
38	01 Jul 2014	01 Jul 2014	0 1													
39	31 Oct 2013	24 Jan 2014	0 62													
40	31 Oct 2013	17 Jan 2014	0 57													
41	13 Nov 2013	24 Jan 2014	0 53													
42	05 Nov 2013	05 Nov 2013	100 0													
43	08 Nov 2013	29 Nov 2013	0 16													
44	13 Nov 2013	14 Nov 2013	0 2													
45	08 Nov 2013	29 Nov 2013	0 16													
46	30 Oct 2013	03 Oct 2014	0 243													
47	13 Nov 2013	17 Jan 2014	0 48													
48	05 Nov 2013	05 Nov 2013	100 0													
49	08 Nov 2013	08 Nov 2013	100 0													
50	08 Nov 2013	29 Nov 2013	0 16													
51	02 Dec 2013	10 Dec 2013	0 7													
52	28 Feb 2014	28 Feb 2014	0 0													
53	22 Nov 2013	22 Nov 2013	100 0													

Task Milestone Baseline Key Milestone/product

Progress Summary




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	N	D	J	F	M	A	M	J	J	A	J	A	S
54	Developing a commissioning model set up a meeting with Commercial Services (include NA)												
	30 Oct 2013	31 Dec 2013	0	45									
55	Option appraisal for providers												
	30 Oct 2013	07 Mar 2014	0	93									
56	Outcomes and commissioning methodology agreed												
	10 Mar 2014	02 May 2014	0	40									
57	Commissioning process												
	02 May 2014	03 Oct 2014	0	111									
58	Branding												
	30 Oct 2013	29 Nov 2013	0	23									
60	CONTRACT MANAGEMENT - Nicola Afzal												
	09 Oct 2013	03 Oct 2014	0	258									
69	ENGAGEMENT - Chris Shaw												
	05 Nov 2013	30 May 2014	0	149									
83	PROGRESS AGAINST REVIEW AREAS												
	09 Oct 2013	01 Jul 2014	0	190									

Task  Milestone  Baseline 

Progress  Summary  Key Milestone/product 